

MINUTES

Tri-EPIC

Regional Emergency Planning Committee

Tuesday, December 10, 2013

Harrington Memorial Hospital

Attendees:

Charlton Resident:(Ret)	Ralph Harris	Charlton Fire:	Carl Ekman
Sbdge. ACO:	Kathy Shields		Terri Gough
Southbridge Fire:	Dep. Chief Paul Normandin	Dudley Fire:	Paul Konieczny
Central Mass.EMS:	Diane Barletta	Sturbridge ACO:	Ron Komar
Harrington Hosp:	Matt Donahue	Charlton CERT:	Georg Butz
PHEP Region II:	Ken Gikas	Sbge Conservation:	Gus Steeves

Excused: Roland Larochelle, Darlene Emco-Rollins

Meeting called to order: 08:35

Nov 12, 2013 Minutes:

Meeting minutes accepted with corrections. Motioned by George Butz, sec. by all.

Voted Unan. By all present

Treasurers Report:

Donations-\$49

John Hart Scholarship-\$3268.62

Website-\$1516.21

Old Business:

FM Global Grant: Ralph and Terri submitted the grant. We have put funds in to pay for the quarterly training we wish to offer to our current CERT members to keep them training and working together.

CERT: We did receive the regional CERT grant (\$7500). We used it to buy our own trailer, which is currently sitting in Charlton. We need to figure out what town is going to register and insure it. We also purchased all of the needed equipment to go in it. Generator, light tower, tables, chairs as well as a lot of back up supplies for our members to use when deployed. There are graphics for the trailer and we have to put them on it.

******We are still looking for the funding to host another class. Per MEMA this is still a real good possibility. Carl had some interest from a private company about starting up their own CERT team. We will have to look at the polices and see what comes from it. Also we need to get the operational polices into place for our regional CERT team. There is a lot of paperwork and backup that goes with running a team like ours. None of us are properly handling the policies and procedures under the CERT management program.

HMEP: We did apply for this grant. It gives us operation funds to pay for things like our annual legal advertisement, our PO Box and some additional office supplies. We also put in \$2000 to pay for the consultant for the drill. We applied for \$4527. We received a notice from our MEMA representative that we need to write and submit a narrative as to what we are using the community outreach funds for. Terri will get that done by the end of the week and submit.

Drill Update: Carl is still working with JJ Burke and he will hopefully be the one working with us. We have been trying to find a way to pay for the needs for putting the drill together. We may have the funds from HMEP, Harrington may be able to use some of their ASPER funds and we have the option to submit a request to Homeland Security. They will want the consultant to apply for the funds. Carl believes that JJ is already on the state list. This would eliminate us having to go out to the bid process.

New Business:

Alice Training: Matt from Harrington says that perhaps the hospital could host train the trainer classes in different topics. This way the new trainers can bring it back to their departments and community.

Sturbridge Membership: Members are just wondering if Sturbridge will maintain their affiliation with Tri-EPIC with the new Fire Chief in place. There is some question about his taking over the EMD position. It is currently held by the Police Chief.

September 2014 Show & Tell: We should perhaps have a committee to look into the event. Currently, Matt Donahue, Paul Konieczny & Ralph Harris are interested.

E-Board: *It is time for someone else to step up and take on the role of the secretary / Treasurer. Per our bylaws we should be voting each year at our annual meeting which for us would be in Oct. That is when we were established. Roland need to put together a committee for nominations.*

DEP Presentation: Nick Childs of DEP did a presentation of what is expected from them and for us.

Motion to adjourn by the body, 2nd by Carl.
Meeting adjourned at 10:30

Next Meeting, Tuesday, January 14, 2014
Harrington Memorial Hospital