

# MINUTES

## Tri-EPIC

Regional Emergency Planning Committee

**Tuesday, October 9, 2012**

**Harrington Memorial Hospital**

**Attendees:**

Oxford Fire Dept:	Chief Sheri Bemis	Charlton Police:	Lt. Carl Ekman
Southbridge Police:	Evan Genkos	Sturbridge ACO:	Ron Komar
Charlton Resident:(Ret)	Chief Ralph Harris	Sturbridge Fire:	Capt. John Marienilli
Sturbridge Police	Sgt. Kevin Mercier	Charlton BOH:	James Philbrook
Sbdge. ACO:	Kathy Shields	Radius Health:	Andre Doco

**Excused:** Terri Gough, Roland Larochelle

**Meeting called to order:** 08:40

**Sept 12 Minutes:**

Meeting minutes accepted & approved

**Old Business:**

**Tri-EPIC TTX** – Overall exercise was a good job. Radio issue was not a maintenance issue but a programming issue. Communications is the usual issue we have during a drill.

We found that a PIO (Public Information Officer) is a very important part of any event.

**Sheltering & Public Health concerns**, Lt Ekman believes we have a good handle on this.

**Communication**, we need to look at how we notify people of the needed information, like location of shelters.

**Mutual Aid Pacts & BOH**, There is a mutual Aid Pact. Per Jim Philbrook of the BOH of Charlton it was put in place during the Spencer water issue.

**Fire/EMS**, good use of mutual aid system.

**Law Enforcement**, Command Officers verify the use of interoperability of the radio system. Lt. Ekman says police LP58 radio a very good tool.

**Harrington Hospital**, Great use of the surge plan, they need a better grasp of the PIO.

**Public Health**, Did a great job and also with the reunification center.

**Highway/DPH**, Great ideas came out about the signage.

Reviewed the after action notes.

**Regional DICO (Designated Infection Control Officer)**; Chief Bemis states it is a poor system, hospitals should know who each departments ICO is. Per Jim Philbrook paperwork is antiquated and needs to be updated.

Lt. Ekman states we should have a policy for each department as well as one for the regional.

Chief Bemis made a motion to have everyone come to the next meeting with whom their ICO is, seconded no discussion. Motion carried.

**CERT**: Continuing education classes have been set up for the next year. 10/17, 1/16, 4/17, 6/12, 9/18, 11/13.

The next full CERT class has been booked; it will begin Feb 26, 2013 to May 28, 2013.

Terri will get out the equipment list to the Chiefs. Lt. Ekman will look into the CORI process and work through the logistics.

He will also work on a press release.

**AM Radio Project**: Per Dudley they did not find great coverage.

**Ambubus**: We will contact CMED to see if they can bring it to view.

### **New Business:**

Next Meeting, Tuesday, Nov. 13, 2012  
Harrington Memorial Hospital