



## Regional Emergency Planning Committee

# Meeting Minutes

Tuesday, September 11, 2018

Harrington Hospital

100 South St, Southbridge, MA 01550

**Meeting Called to Order: 08:34**

### Attendees:

Carl Ekman	Tri-EPIC/Charlton Fire	Gina Czerwinski	Tri-EPIC/Red Cross
Matt Wyke	Tri-EPIC/Webster EMS	Terri Gough	Tri-EPIC/Charlton Fire
Bill DeCouta	Schott	Tina Dixson	CMEMSC
Ralph Harris Sr.	Charlton Resident	Ed Hart	Oxford ACO
Wanda O'Connor	Harrington Hospital	Kevin Shaughnessy	National Grid
Don Rivers	Harrington Hospital	Elizabeth Stephens	Southbridge BOH
Katrina Stanziana	Reg II HMCC	Kevin Filchak	Sturbridge EMD
Nick Dadalt	EOPPS	Christopher Rae	Red Cross

### Secretary's Report:

- Minutes of June 12, 2018
- Motion to accept the June Minutes; Motion seconded and unanimously approved

### Treasurer's Report:

- John Hart Scholarship – \$982.06
- Website – \$616.06
- Operational – \$2575.17
- CERT - \$2575.05
- Donations – \$773.00
- Books were balanced with the Charlton Town Accountant on August 30th
- Motion to accept the report; Motion seconded and unanimously approved

### Old Business:

- CERT
  - Graduated 8 from Charlton and Sturbridge. Need to get the word out better for the next class.
  - CERT had a booth at the Sturbridge National Night Out.

- Webster Tornado Response
  - CERT was able to assist with the Webster Tornado by going out to verify damaged homes in the affected zone. They also accompanied residents into affected apartments for personal belonging retrieval.
  - The availability of the Red Cross was very helpful.
  - Christopher Rae, the Disaster Program Manager for the Red Cross of Central Massachusetts, spoke of the extreme helpfulness of the Webster Town Administrator.

**New Business:**

- Promotional Items
  - A motion was made to spend up to \$1,500 to purchase more promotional items and to update the logo to add the Town of Brimfield.
  - Motion to accept the June Minutes; Motion seconded and unanimously approved
- Website Domain
  - The website domain is up for renewal. We can renew the three year contract for \$613.08, but that would leave no money in the account for website updates. We do have the option of renewing it for two years at a cost of \$408.72.
  - A motion was made to renew the website domain with GoDaddy for two years at a cost of \$408.72.
  - Motion to accept the two year renewal: Motion seconded and unanimously approved.
- EMPG
  - The grant is open and it can be used for almost anything. Individual towns must apply on their own for funding. Application templates are due by September 14<sup>th</sup>. You can access the grant application on the MEMA website.
- CMDART
  - Towns interested in signing a MOU with CMDART should contact them.
- Nick DaDalt, Program Coordinator, Executive Office of Public Safety and Security Homeland Security Division, introduced himself.
- Christopher Rae, Disaster Program Manager, American Red Cross of Central Massachusetts, introduced himself.

**Meeting Adjourned: 09:26**

**Next Meeting:**

08:30, Tuesday, October 9, 2018

Harrington Hospital Conference Room

100 South St, Southbridge, MA 01550