

# MINUTES

## Tri-EPIC

### Regional Emergency Planning Committee Tuesday, July 13, 2010 Harrington Memorial Hospital

#### Attendees:

State Police	Lt. Steven Bedard	Charlton Police:	Lt. Carl Ekman
Charlton Fire	Terri Gough	Harrington Hosp	Linda Hart
Southbridge Fire:	Roland LaRochelle		Carlton Rondeau
Sturbridge Police	Sgt. Kevin Mercier	Dudley Fire:	Chief Jeff Phelps
Sturbridge Fire:	John Marinell	Southbridge ACO:	Kathy Shields
Charlton Resident:	(RetChief) Ralph Harris	Webster BOH:	Ken Gikas

**Meeting called to order: 08:16**

**June, 2010 Minutes: Approved**

#### Old Business:

Scholarship Committee: They have not met yet but will in the near future. They will bring back to the group a format, as well as a timeline for posting on the webpage. Terri will speak to the fiduciary on the possibility of setting up a PayPal account for people to make donations to the scholarship fund.

Radio Grant: Per Carl this has been approved and we will be hearing from them shortly on the particulars.

Full Certification: Terri is working on this she will be sending out some documents that need to be reviewed by the group for approval.

Grand Masters Day: We did attend however we had been placed in a poor location. Terri will speak to the coordinator so next year's event will not be the same. Linda Hart requests that we be placed next to the HMH set up.

## **New Business:**

Nominations: A nomination for Roland Larochelle to be the next chairman was presented and seconded. Nominations will remain open until the September meeting; at this meeting we will put it to a vote of the committee.

Open Meeting Law: Roland gave us a brief outline of how we must now post our meetings and agenda's. Terri will make sure the agenda goes out a week in advance.

50ft Tower: Ralph has stated that a Charlton resident has a tower that he would like to donate to us; all we have to do is make arrangements to take it down. Ralph will coordinate this with Chief Cloutier. Once that is done it will be placed at the armory with the rest of our equipment.

CMDART: Kathy Shields has been approached by this group wishing to return to make another presentation to the committee. Carl will assist her in getting information and templates on MOU's.

Motion to adjourn by the body, 2<sup>nd</sup>.  
Meeting adjourned at 09:25

Next Meeting, Tuesday, August 10, 2010  
Harrington Memorial Hospital