

# MINUTES

## Tri-EPIC

Regional Emergency Planning Committee

**Tuesday, May 10, 2016**

**Harrington Hospital**

### Attendees:

Charlton Fire (ret.)	Ralph Harris, Sr.	National Grid	Kevin Shaughnessey
Charlton Fire/EMD	Carl Ekman	Oxford Fire-EMS	Laurie Burlock
CMDART	Joann Griffin	Schott	Bill DeCouta
Dudley Fire/EMS/EM	Paul Konieczny, Capt	Southbridge Animal Control	Kathy Shields
Ham Operator	Alan Jeskey	Southbridge BOH	Rich Cornetta
Harrington Hospital	Wanda O'Connor	Sturbridge Police/EMD	Thomas Ford, Chief
Harrington Hospital PS	Don Rivers	Sturbridge Police	Earl Dessert
MEMA	Kristen Jerome		

**Meeting called to order: 08:34**

### Introductions

#### **April 12, 2016 Minutes:**

Meeting minutes accepted with minor change to the spelling of Kathy Shields' name.

Motioned by Harris, sec. by Shields

Voted Unanimous by all present

Treasurer Report – Motion and Second, Approved

### Old Business:

- **HMEP Grant / Drill:** Applied for extra money, total of \$7150.55. Awaiting final decision, but heard we had a good shot at receiving the award.
- **John Hart Scholarship:** Capt. Konieczny, Sgt. Mercier and Terri Gough met to review the applicants. There were 28 total, 10 of which were outstanding. Two were chosen, names are withheld for now.
- **Re-Certification Process:** The recertification is complete and approved by the State. We should get a new certificate in the mail within the next few weeks. The certificate is good for five years.

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- **DPH / EDS Drill Dudley:** The drill plan was successful. Fell short of equipment and tools, if the plan is necessary in “real life”, then more will be needed. The Boy Scouts were a big help in the drill. Access Tags worked. Drive through possibilities were discussed. Felt that alternative would be quicker in a large scale event. No After Action has been drafted as of the date of this meeting.

DPH just gave \$7,000 for equipment. Carl suggests that everyone contact their own Board of Health for help in getting DPH money for EMD.

### New Business:

- **HazMat Plan:** Looking for someone to rewrite the plan
- **EMD Meeting:** to be held in Dudley June 16. 2016 ERG guides will be handed out.
- **CCP Grant:** applications due by end of May. It is a competitive grant, everyone is strongly encouraged to apply. A big part of the application is CERT activity, so attach a log or spreadsheet of all CERT activity. See Kristen for any help in completing the application.
- **Communications:** A list of everyone’s inventory is needed. Also Ralph Harris will advise Sturbridge PD of frequencies and PL Codes. They plan on having a test in the near future to see who can hear what.
- **Emergency Response Planning Meeting:** National Grid’s annual meeting will take place on June 1 from 0830 – 1030. Breakfast will be provided.
- **IRestore:** The iRestore program app will be released to the community soon.

Meeting adjourned at 09:23

Next Meeting, Tuesday, June 14, 2016

Harrington Memorial Hospital