



**Regional Emergency Planning Committee
 Tuesday, April 14, 2009
 Harrington Memorial Hospital**

Attendees

Bridge of Central Mass	Kathy Charette	MEMA 4:	Brian Sullivan
Central Mass Coalition	John Degnan	MSP Sturbridge	(conflict)
Charlton Conserv.		Overlook Health	George Senerth
Charlton Fire EMS:	Terri Gough:	Radius Health	Andre Doko
Charlton Resident	(Ret) Ralph Harris	Southbridge APO	Kathy Shields
Charlton Police:	Lt. Carl Ekman	Southbridge BOH	Dean Cook
Dudley BOH/Region II PH:	Kerry Clark	Southbridge Fire:	FF Roland LaRochelle
Dudley Fire:	Chief Jeff Phelps		Chief Dick Ciesla
EMSHG/Region 1	Candi Christenson		Paul Nault (CERT)
Ex Office Public Safety	(EOPS) Garrett Hair		Deputy Mark Difronzo
Harrington Hosp:	John Hart, Pub. Safety	Southbridge Police:	Chief Dan Charette
	Linda Hart, RN	Sturbridge Fire:	Capt. John Marinelli
	J. Stevens, MD		Chief Len Senecal
	Kelly Dickenson (ECC)	Sturbridge Police:	Chief Tom Ford
	Marsha Woodard RN		Sgt. Kevin Mercier
	Carlton Rondeau (Decon)		Sgt Jeff Lavallee
MDPH, Exercise Design:	Roberta Clarke		
MDPH, Exercise Design	Ed Hennigan	SturbResident & GIS Adv:	Ric Skinner

Conflicts: Mike Dunn, Central Mass Homeland Security
 Lt Dan Viel, Mass State Police

Meeting called to order: 08:15

Introductions:

Guest – Roberta Clark, Exercise & Design Coordinator, DPH
 Garrett Hair, Training & Exercise Coordinator, EOOPS
 Edward Hennigan, Regional Preparedness Planner, DPH

March 09 Meeting Minutes Approved

Old Business:

Tri-EPIC Pan-Ready TTX:

- TTX AAR is not acceptable as written, does not meet any of the guidelines for a TTX and Garrett Hair assures us it will not be approved as written.
- Both DPH & HLS feel that we should rename our event to a workshop, have the consultant redo the AAR and submit it back to us, so we can do our improvement plans and submit to Garrett for approval.
- Roberta Clark from DPH says she believes there is a template out there that may help us in the future she will work on getting us that.
- Both DPH & HLS said that they would very much like to assist us in getting this process correct so that we can continue to train with this subject matter.

- The drill planned for May 9th has to be scheduled because we currently do not have an AAR approved so technically we do not have approval to move to the next step which is the drill. Both Roberta & Garrett suggested we step back and work on getting our individual plans completed, they work on our regional plan but do it in a step process, they both feel we would not be ready for a full scale drill until 2010.
- Garrett confirmed that if all departments get their reimbursement forms submitted to Mike Dunn, he will do his best to get them approved so the municipal departments can get their salary lines reimbursed. He said all funding at this point could be paid out, except for the consultant. Until she has submitted an appropriate AAR that meets guidelines for both DPH & HLS she would not be paid.
- Based on these events the training committee will meet with the consultant on the 22nd go over all of the needed corrections and inform her that there is no drill in May, and once she gets the AAR completed and approved her services will be completed.

Reversed E-911 & Harrington: Tabled to next meeting

Grant / Repeaters: Currently being worked on, just needs to be finalized and ordered.

Grant for Website: Dean Cook will join committee and bring forward information on how to do more of the date entry on the website ourselves and how to reduce the overall cost of the webpage.

Tri-EPIC Pictures: Ralph Harris brought in a DVD, we will review at our next meeting.

Subcommittees:

Organizational Chart – Chief Cloutier is still working on, John Degnan has also offered to help with this.

Community communications – Reporter Gus Steeves has interest, John will check with Chief Charette.

PIO Officer – Discussion on having a member of Tri-EPIC fill this job.

New Business:

Reimbursement: Tri-EPIC has been paid for the emergency supplies that Charlton used during their ice storm. Those funds are sitting in our account to purchase replacement supplies. We are waiting to order those supplies until our second storage container arrives.

Inventory Supply Agreements: Reminder to all Towns, Get your agreements with Tri-EPIC signed ahead of time and sent to John.

Sbge Health Director: Dean Cook was looking for information on drive though EDS, BOH shut downs, and town business coop plans.

Meeting adjourned at 10:42

***Next Meeting: Tuesday, May 12
Harrington Memorial Hospital***