

MINUTES

Tri-EPIC

Regional Emergency Planning Committee

Tuesday, April 8, 2014 Dudley Fire Department

Attendees:

Charlton CERT:	George Butz	Southbridge ACO:	Kathy Shields
Charlton Fire:	Charles Cloutier, Chief	Southbridge BOH:	Rich Cornetta
	Carl Ekman	Southbridge Fire:	Paul Normandin, Dep Chief
	Terri Gough	Southbridge Police:	Evan Genkos
Charlton Police:	James Pervier, Chief	Southbridge Rehab:	Andre Doko
Charlton Resident:	Ralph Harris, Sr., Ret Chief		Karen Koprowski
CMDART:	Joann Griffin	State Police:	Thomas Zona
CMRPC:	Dan Daniska	Sturbridge Fire:	David Zinther, Chief
	Sujatha Mohanakrishnan		John Marinelli
Dudley ACO:	Lauren Pasniewski	Sturbridge ACO:	Ron Komar
Dudley Fire:	Dean Kochanowski, Chief	USACE:	Keith Beecher
Harrington Hosp:	Matt Donahue		Adam Durandu
MEMA:	Kristen Jerome		Tim Russell
Oxford Fire-EMS	Sheri Bemis, Chief		Glenna Vitello
	Laurie Burlock	Webster Fire:	Brian Hickey, Chief

Meeting brought to order @ 8:35

Minutes of 2/11/2014 motioned and seconded, accepted unanimously

Treasurer Report – motioned and seconded, voted to accept unanimously as follows:

John Hart Scholarship	\$2216.37
Tri-EPIC Website	1516.21
Donation	1.00
Operational	500.00

CERT grant should be good to go, contracts were sent out in June.
Will bill each community \$500.00 each for instructors and training.

Old Business

◆ CMRPC –

- Sujatha Mohanakrishnan and Dan Daniska presented an Evacuation Plan slideshow, Phase I is available on flash drives. These flash drives were distributed with instructions on use. Each town was allowed to receive up to four flash drives. A whole day workshop is in the plan for the near future, however no date has been set.
- Discussions were had about how to keep this flash drive updated with current information. CMRPC is still researching cost effective ways to achieve this; they hope this particular

program works for a few years before updates are needed. They are also waiting to see what plans MEMA has for a similar program.

- ◆ Spring Functional Drill – May 13, 2014, Southbridge Rehab, 0900-1300
 - A meeting will be held on Friday, 4/11 to button things up
 - DEP will be coming
 - Reminder that this is a functional drill only, no physical movements
 - Good time to test the Web EOC and the Tri-Epic radio frequency
 - Kristen Jerome of MEMA will forward the RMS mobile version
 - It was recommended that participants arrive early (0830-0845) as the drill will start promptly at 0900.

- ◆ “Show & Tell” Community Event will be held on September 13, 2014.
 - Venues were discussed. The Armory is ok with hosting it, with some considerations. There are some concerns that the Armory is not big enough. Other venues were discussed, such as the AO and the Southbridge Airport.
 - It was noted that more people are needed on this committee

- ◆ ID Card System –
 - Gayle Smith, Elaine Materas, Stephen Dupre and Michelle Dimauro volunteered to be on the committee to generate ID cards
 - There will be no charge to CERT members, will produce those cards initially then maybe move on to other departments
 - Terri Gough noted that the program has bar code capabilities and it might be prudent to use a future grant for scanners. The possible uses include scanning in the accountability tags at fire scenes and other events.
 - The equipment is currently stored at the Armory. A motion was made that the equipment be moved to the Charlton Senior Center, Seconded and approved unanimously.

- ◆ EMPG Grant – grant rewritten to allow date change, so that grant will run from July 1 to June 30, will finalize at the quarterly EMD meeting

New Business

- ◆ The Annual CMDART meeting will be held on May 6 with a focus on fire; ie barn fires, use of respirators etc. The meeting is open to all. The committee is looking for a firefighter to talk about respirators.

Next scheduled meeting will be the Spring Functional Drill held on May 13, 2014.

Meeting motioned, seconded and voted to adjourn at 10:26