

MINUTES

Tri-EPIC

Regional Emergency Planning Committee

Tuesday, March 11, 2014

Harrington Memorial Hospital

Attendees:

American Red Cross:	Peter Czerwinski	Mass State Police:	Andrew Cornell
	Suzanne Billings		Thomas Zona
CERT:	George Butz	MEMA ¾:	Kristen Jerome
Charlton Fire:	Carl Ekman	Oxford Fire:	Chief Sheri Bemis
	Terri Gough		Laurie Burlock
Charlton Resident:	Chief Ralph Harris (ret)	PHEP Region II:	Ken Gikas
Dudley Fire:	Paul Konieczny	Southbridge BOH:	Rich Cornetta
	Peter Preble	Southbridge Fire:	Dep Chief Paul Normandin
Ham Operator:	Alan Jeskey	Sturbridge COA:	Melissa Beauchemin
Harrington Hospital:	Carlton Rondeau	Sturbridge Police:	Sgt Kevin Mercier
	Matthew Donahue		

Meeting brought to order @ 8:35

Minutes of 2/11/2014 motioned and seconded, accepted unanimously

Treasurer Report – motioned and seconded, voted to accept unanimously as follows:

John Hart Scholarship	\$2216.37
Tri-EPIC Website	1516.21
Donation	1.00
Operational	500.00

Old Business

- CMRPC – Postponed until April meeting
- CERT ID tags –
 - Terri reported that the ID machine has been purchased and has 1,000 blank tags. The software has the ability to do bar coding, may be beneficial in the future.
 - Terri is looking for 3 to 4 people to administer the ID tags
 - Asks Department Heads to provide copies of logos, head shots and demographics of their CERT members, if they want Tri-Epic to provide them with their own tags.
 - Also brought up as a possible fundraiser; may be able to provide employee tags to communities for a fee
- HMEP Grant – Was approved after the fourth time – amount awarded is \$4,527
 - \$3200.00 – Exercise
 - \$ 800.00 – Printing
 - \$ 349.63 – Hot Wash
 - \$ 177.37 – Thumb drives and cases

- Spring Functional Drill – will be held on Tuesday, May 13, 2014 from 9am-1pm at the Southbridge Rehab. This will be based upon Operation Dirty Water. Would like to see members of the Police and Fire Departments present, also DPW and BOH are encouraged to attend. J.J. Burke from Boston University will be facilitating the drill. A conference call with J.J. and the Chair will be held within the next two weeks to go over details.
 - It was suggested that the CERT members have a mini drill on the weekend to allow more members to attend.
 - CMED may be at drill
 - Chair to speak with the people at Westville and Buffumville dams about the involvement with the drill
 - Kristen will find out what happened to the missing dam link on the MEMA website
 - **Budgetary concerns** – Please submit to Terri Gough a list of personnel attending, as well as a dollar amount for any backfill or overtime to allow your personnel to attend the drill.
 - ◆ Budget - **Deadline to submit is March 28**
 - ◆ Personnel List - **Deadline to submit is April 18**
- Kristen Jerome of MEMA spoke about a Creative EMD Funding Options presentation authored by Chief Durgin.

New Business

- Committee approved the payment of \$281.32 for leashes
- Matt is putting together a pamphlet for the “show and tell” community event in September. He hopes the information in the pamphlet will garner more interest in Tri-Epic and also possibly raise some funds by charging a fee to companies that need help in getting their Emergency Plan in order.
- It was decided that the community event will be held on September 13, 2014 from 9am – 1 pm (clean up 1 hr prior and after); with a rain date of September 20, 2014. The committee will be looking at different venues. Chief Normandin will find out if the area around the AO where the last drill was held is available. Ralph, Matt and Paul will check other venues and get info back to the Committee. Chief Bemis will look at Home Depot and WalMart in Oxford.
- Terri presented a flyer on an ALICE training course being held at Harrington Hospital on June 11 and 12, 2014. Cost is \$495/pp. She will scan and email the flyer to the members.
- It was voted to change the bylaw to allow combination of the Vice Chair and Treasurer positions.

Next scheduled meeting will be held on April 8, 2014.

Meeting motioned, seconded and voted to adjourn at 9:56