

# MINUTES

## Tri-EPIC

Regional Emergency Planning Committee

### Tuesday, February 11, 2014 Harrington Memorial Hospital

**Attendees:**

Charlton Fire:	Carl Ekman	Oxford Fire:	Chief Sheri Bemis
	Terri Gough	Sturbridge Police:	Sgt. Kevin Mercier
MEMA Region ¾:	Jeff Zukowski	Charlton CERT:	George Butz
Southbridge Fire:	Dep. Chief Paul Normandin		Darlene Emco-Rollins
Charlton Resident:(Ret)	Chief Ralph Harris	Sturbridge ACO:	Ron Komar
Sbdge. ACO:	Kathy Shields		
Harrington Hosp:	Matt Donahue		

**Meeting called to order: 08:35**

**Introductions:** Richard Cornetta - Southbridge BOH , Tom Chamberland – Army Corp of Engineers.

**January 14, 2014 Minutes:** Motion to accept, seconded. Approved

**Treasurer's report:** Motion to accept, seconded. Approved

**Old Business:**

- **Elections:**  
Secretary – Laurie Burlock from Oxford  
Motion made to combine Vice Chair & Treasurer, seconded approved.  
Vice Chair / Treasurer- Motion & Seconded, approved. Terri Gough.
- **CERT Tractor** – Charlton will register and insure the tractor.  
We still need to find a way to house it. We need to find out if we can use any of the EMPG funding to purchase a Quonset hut. Charlton Highway has offered to pave an area. Terri has sent out for two quotes for a structure.

- **HMEP-** We are not able to use the funds on this grant for any community outreach. We are meeting on Thursday with our drill coordinator to draft a plan to submit for the grant. The group would like to have a drill on a structure as well as setting up a shelter process. This will get the regional CERT members activated to be used.
- **The Army Corp of Engineers** - is here to invite us to attend a Table Top at the Dam. We will like to have them come to our meeting with JJ Burke to discuss our participation in the table top as well as then having a drill to practice it.
- **Antenna Project** – Carl will check with Homeland to see if we can get additional funds for the price increase as well as see if there is any money to pay for the install.
- **John Hart Scholarship** – Packets went out to the schools last week. We also just received funds from Sure Shot promotions of \$141.00
- **FM Global** – We should hear something for the March Meeting.
- **Show & Tell** – We would like to make this a full blown event. We would like to invite vendors from the six communities.

### New Business:

- **Annual Dues** – Motion and seconded for Terri to bill out to all the departments and the hospital for \$250.00. Matt Donahue will also draft a letter to the businesses who are members of Tri-EPIC for dues.

Motion to adjourn by the body,  
Meeting adjourned at

Next Meeting, Tuesday, March 11, 2014  
Harrington Memorial Hospital