

MINUTES

Tri-EPIC

Regional Emergency Planning Committee

Tuesday, January 13, 2015

Harrington Hospital

Attendees:

Charlton CERT:	George Butz	MEMA:	Kristen Jerome
	Darlene Emco-Rollins	Oxford Fire-EMS:	Chief Sheri Bemis
Charlton Fire:	Carl Ekman		Laurie Burlock
	Terri Gough	Southbridge ACO:	Kathy Shields
Charlton Fire (ret):	Chief Ralph Harris (ret)	Southbridge BOH:	Rich Cornetta
CMDART:	Joann Griffin	Southbridge Fire/EMS:	Chief Mark DiFronzo
	Ed Hart		Dep Chief Paul Normandin
Dudley Fire/EMS:	Lt. Paul Konieczny	Southbridge Town Counsel:	Gus Steeves
Ham Operator:	Eric Wilhelm	Sturbridge ACO:	Ron Komar
Harrington Hospital:	Wanda O'Connor	Sturbridge Fire:	Chief David Zinther
	Don Rivers	Sturbridge Police:	Chief Thomas Ford
	Carlton Rondeau		
	Blaine Schnare		Sgt. Kevin Mercier
	Kathleen Chahanovich		Earl Dessert

Meeting brought to order @ 8:40

Minutes of 12/9/2014 motioned and seconded, accepted unanimously

Treasurer Report – motioned and seconded, voted to accept unanimously:

John Hart Scholarship	\$2827.37	\$1,000 earmarked for 2015 awards
Tri-EPIC Website	1441.21	
Operational	716.98	\$63.25 allocated for legal ad
CERT	1906.00	

Old Business

- CERT ID tags –
 - Template passed around for approval
 - Motion to approve template, passed unanimously
 - If any department wants CERT tags, let Terri know, she has templates to produce them.

- Hart Scholarship:
 - ◆ 2015 applications have been sent to schools with a March 1st deadline to return. The committee will review to accept two applicants. Discussion was held to determine amounts of 2015 scholarships,
 - ◆ A motion was made to have committee come back with recommendations, Approved unanimously
- CERTClass
 - ◆ Start of new class is Feb 11. It's a 12 week program, ending on April 29.
 - ◆ The grant period ends on April 30, which is why the start date had to be moved up.
 - ◆ It is believed that to get reimbursed, only a copy of the invoice and payment check sent to Tri-Epic will be needed. Kristen Jerome will double check to be sure.
 - ◆ Chief Bemis asked for a list of supplies, equipment and prop needs. Terri will send out an email to look for instructors and what they need for the classes.
 - ◆ Terri has enough books for 40 people.
 - ◆ Telegram and Gazette is planning on writing an article
 - ◆ The flyer and website have been updated.
 - ◆ Deadline to sign up for the class is Feb 4, 2015
- Kristen Jerome mentioned that FEMA is looking at a requirement of updating CERT profiles one time per year. If the CERT teams do not update their profiles, they may not be eligible for future grants.

New Business

- Operation River Rising – Presentation by Jeff Sills
 - ◆ Full Scale Drill will begin May 12 –
 - Module 1 – 5/12/15 - Morning exercise will be communications and MEMA interoperability
 - Module 2 – 5/12/15 - Afternoon exercise will be ground evacuations
 - Module 3 – 6/6/15 – Air evacuations- optional but Jeff Sills recommends
- Looking for potential sites for ground/air evacuation exercise – preferable sites that don't disturb neighborhoods

Next scheduled meeting will be held on February 10, 2015.

Meeting motioned, seconded and voted to adjourn at 10:53